

# Recommendations Due After 31 July 2016

ACTION PLAN NO:	WEAKNESSES/GOOD GRADE:	AGREED ACTION:	DATES:	COMMENT/EXPLANATION:	PYRAMID: RESPONSIBLE
<b>DEPARTMENT</b> <b>SERVICE</b> <u><b>REPORT NAME</b></u>	<b>DEVELOPMENT &amp; INFRASTRUCTURE SERVICES</b> <b>ECONOMIC DEVELOPMENT</b> <u><b>ECONOMIC DEVELOPMENT ACTION PLANS 2015/16</b></u>				
1	SMART Actions: Some actions within area-based EDAPs were not time bound or measurable. <b>MEDIUM</b>	Some actions cannot be time bound due to the nature of the item i.e. they are linked to external factors outwith the direct control of the Economic Development and Strategic Transportation Service staff. However, where possible items are time bound and monitored. This will be taken forward during the preparation of the area-based EDAPs for 2016/17 in May 2016 (discrete workshops will be held in May in each area with elected members and members of the local Community Planning Groups). The 2016/17 area-based EDAPs are due to be approved by the Area Committees in June 2016.	30 June 2016 31 August 2016 <b>30 November 2016</b>	The action plans include work funded by EU funding and following the result of the EU referendum the service are assessing the full impact of Brexit on these work streams. The plans also include actions which involve a variety of partners and having reviewed them we need to give these partners a chance to comment on the inclusion of their projects. This means that the reports will not be ready for the August meetings. The intention is to bring them to the October cycle of meetings and conclude this audit action thereafter.	<b>Delayed but rescheduled</b> Economic Growth Manager

ACTION PLAN NO:	WEAKNESSES/GOOD GRADE:	AGREED ACTION:	DATES:	COMMENT/EXPLANATION:	PYRAMID: RESPONSIBLE
4	There was no evidence that actions included within each of the EDAPs have been prioritised. <b>MEDIUM</b>	Many actions cannot be prioritised as they are subject to external factors which are beyond the control of Economic Development and Strategic Transportation Service staff. However, where actions can be prioritised this will be taken forward during the preparation of the area-based EDAPs for 2016/17 in May 2016 (discrete workshops will be held in May in each area with elected members and members of the local Community Planning Groups). The 2016/17 area-based EDAPs are due to be approved by the Area Committees in June 2016, complete with prioritised actions, as appropriate.	30 June 2016 31 August 2016 <b>30 November 2016</b>	The action plans include work funded by EU funding and following the result of the EU referendum the service are assessing the full impact of Brexit on these work streams. The plans also include actions which involve a variety of partners and having reviewed them we need to give these partners a chance to comment on the inclusion of their projects. This means that the reports will not be ready for the August meetings. The intention is to bring them to the October cycle of meetings and conclude this audit action thereafter.	<b>Delayed but rescheduled</b> Economic Growth Manager

**SERVICE REPORT NAME**      **ROADS & AMENITY SERVICES**  
REVIEW OF ROADS MAINTENANCE PRIORITISATION 2015/16

2	Roads Maintenance Manual; It was noted that the Roads Maintenance Manual is currently under development and subject to approval. <b>HIGH</b>	Roads maintenance manual is currently being prepared and will be forwarded to all relevant roads personnel.	31 January 2016 29 February 2016 31 August 2016 <b>30 November 2016</b>	Revised date due to changes in personnel – new post holder will be prioritising continuing compilation of this.	<b>Delayed but rescheduled</b> Roads Performance Manager
---	---	---	--	---	---